

"AUTHORIZATION LETTER"

Proforma-II

(I/We _____) Organization/Society/NGOs name) would like to receive the sums disbursed by the Ministry of _____ to me/us electronically to our bank account; detailed below:-

| <u>Payee' Particulars</u> | | | | | | | | <u>Bank Details</u> | | | | | | |
|----------------------------------|---------|----------|----------|-------|--------------------------------|---------|-------------------------|---------------------|---|---------------------|--------------|---------------------------------------|-----------|-----------|
| Name of payee as in bank account | Address | District | Pin Code | State | Telephone Number With STD code | Fax No. | E-mail Address (if any) | Name Of the bank | Bank Branch (full address & Telephone Number) | Bank Account number | Account type | Mode Of Electronic Transfer available | IFSC Code | MICR Code |
| | | | | | | | | | | | | RTGS NIFD Any other | | |

Account number has been verified by me

Sd-
Manager
(Bank branch maintaining the Account)
(Seal)

Signature(Name) _____

Name of Organisation _____

Registration number _____

Authority & Place of registration _____

Date of Registration _____

ACQUITTANCE/PRE-STAMPED RECEIPT(PSR)/PRE-RECEIPT/ADVANCE RECEIPT

(Form of Acquittance for grant-in-aid to be received through cheques/ D.D'S)

Received a sum of Rs.----- (Rupees ----- only) by
Cheque/Bank Draft from Pay and Accounts Office, Ministry of -----, New
Delhi on account of the grant-in-aid sanctioned by the Ministry of -----, Govt. of
India, New Delhi vide letter No.----- dated -----.

Place: New Delhi
Date: -----

Signature of grantee
Name of Grantee:
Designation

Rubber Stamp of the
Organization:

1. Registration Number : _____
2. Date of Registration: _____
3. Registering Authority _____
4. Address of Registering Authority: _____