



## 2015 Green Asia Grant Guideline

Green Asia Grant respects '*local experience & knowledge*'.

: Experts of the local issue are the local people and community with careful attention.

Green Asia Grant believes '*small brings real change*'.

: Strategy and networking efforts are more important to make people aware and act for real change.

Green Asia Grant pursues '*diversity*' for the sustainable future.

: Minor, marginalized and fragile people should be considered.

### 1. Subject

: Projects in any of subject closely related to target area issues are welcomed.

- ① Biodiversity
- ② Climate Change
- ③ Renewable Energy
- ④ Natural Disaster and Other Environmental Issues in Local Areas

### 2. Eligibility

: NGOs, NPOs or civil society organization in Asia working for the public good are encouraged to apply for this program.

### 3. Type (Content)

: Please select 'only one' of the appropriate items below. Any type of projects based on activity is welcomed.

- ① Campaign
- ② Education
- ③ Research

### 4. Grant Amount

: Up to 5,000 USD per organization

### 5. Project Implementation Duration

: August, 2015 ~ January, 2016 (6 months)

### 6. Number of Grant Recipients

: Up to 10 organizations

## 7. Selection Process

: Submitted applications will be reviewed by the committee and grants will be offered based on specific selection criteria. The selection committee will evaluate the application based on the following criteria:

- ① Contribution to the community  
: Change before/after the project and its outcome will be reviewed.
- ② Sustainability & Scalability  
: Measures and strategies to sustain and spread the outcome will be reviewed.
- ③ Reasonable and detailed budget plan  
: Budget plan based on local prices for transparency will be also reviewed.
- ④ Mission capabilities  
: Deep understanding regarding the issues, like knowledge of the area, environment and network will be reviewed.

## 8. Note

- ① During the progress of the project funded by the Green Asia Grant, any related banners, pamphlets, or other materials must state 'Korea Green Foundation' and 'a supporting company' as sponsors.
- ② The project site monitoring schedule will be announced at a later time.
- ③ If you have any questions, please contact us by email.

## 9. Submission Procedure

	Details
Period	<p><u>2015 June 8 (Mon.) ~ July 8 (Thu.)</u></p> <p>※ Applications should be submitted online on July 8th at the latest. (Korean local time, late applications will not be accepted.)</p>
Documents	<p>1. <b>APPLICATION</b> (<i>Application Form/Project Proposal /Applicant Information</i>) : Download the application form from the website &amp; title the file as <i>'2015GAG_Type_Organization Name(Country).doc'</i></p> <p>2. <b>PROOF of IDENTIFICATION</b> (of the applicant) : officially recognized form preferred</p> <p>3. <b>Materials introducing the applicant and its activities</b> : e.g.) brochures, video URL etc.</p> <p>※ All application and additional documents must be completed in English.</p>
Submission	<p><a href="mailto:greenasia@greenfund.org">greenasia@greenfund.org</a></p>

※ We only receive the proposals and documents by ONLY email. Please do NOT send proposals by post.

## 10. Program Process

Class.	Date
Submission Period	<ul style="list-style-type: none"> <li>■ June 8 (Mon.) ~ July 8 (Thu.)</li> <li>※ Korean local time, late applications will not be accepted.</li> </ul>
Result Notification	<ul style="list-style-type: none"> <li>■ July 27 (Mon.)</li> <li>※ Notified on the Korea Green Foundation Website as well as individually via e-mail.</li> </ul>
Sign the MOU	<ul style="list-style-type: none"> <li>■ July 28 (Tue.) ~ July 31 (Fri.)</li> <li>※ The project implementation period starts from <u>August 2015 to January 2016</u>.</li> </ul>
1 <sup>st</sup> Payment	<ul style="list-style-type: none"> <li>■ August 17 (Mon.)</li> <li>※ 70% of the total grant will be paid.</li> </ul>
Interim Report	<ul style="list-style-type: none"> <li>■ November 13 (Fri.)</li> </ul>
Committee Review	<ul style="list-style-type: none"> <li>■ November 16 (Fri.) ~ December 18 (Fri.)</li> </ul>
2 <sup>nd</sup> Payment	<ul style="list-style-type: none"> <li>■ Until December 28 (Mon.)</li> <li>※ 30% of the total grant will be paid.</li> </ul>
Final Report	<ul style="list-style-type: none"> <li>■ 2016 February 19 (Fri.)</li> <li>※ With submission of final report video clip extra points will be added.</li> </ul>
Committee Review	<ul style="list-style-type: none"> <li>■ 2016 February 22 (Mon.) ~ March 18 (Fri.)</li> </ul>
Close	<ul style="list-style-type: none"> <li>■ 2016 March 31 (Thu.)</li> </ul>

## 11. Format

: The typical application form is no more than 10 pages, excluding appendixes and attachments.  
Please use Calibri font, size 11.

## 12. Privacy Notice

: Your document is subject to the Korea Green Foundation's Privacy Policy and Terms of Use.



### **13. Contact Us**

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